

**Town of Three Lakes Plan Commission  
Regular Meeting Minutes of Amended Agenda  
June 24, 2010 – 5:30 pm  
Town of Three Lakes Board Room  
6965 W. School Street**

**Present:** Chairman Kwaterski, Ed Cottingham, Jim Kumbera, Dr. Bill Martineau, Don Sidlowski

**Absent:** Tera Fritz, Rich Javenkoski

**Attendance:** Norris Ross, Marilyn Wisner-Bonn

Plan Commission Secretary Susan Harris was present to record the minutes

**1. Call to Order**

Meeting called to order at 5:31 p.m. by Chairman Kwaterski  
The Pledge of Allegiance was recited by those in attendance.

**2. Report on Agenda Posting**

Plan Commission Secretary Harris reported on the agenda posting in accordance with Open Meeting Law.

**3. Agenda Approval**

Motion by Cottingham and seconded to approve the agenda. **Motion carried. 5:0**

**4. Approve minutes of 05/20/10 regular meeting**

Minutes were distributed in advance to the Commissioners and were approved without correction or amendment. **Motion carried. 5:0**

Motion was made by Kumbera and seconded to move item #6 Reflecting Garden out of order. **Motion carried. 5:0**

**6. Reflecting Garden in Three Lakes Cemetery Request**

Section 17 of the Plan Commission Ordinance states that location of statues or other memorials shall be referred to the Plan Commission. Cemetery Committee Chairperson, Marilyn Wisner-Bonn was in attendance to answer any questions concerning the first phase of the reflecting garden. Assessing the merits of the Reflecting Garden proved consistent with the Comprehensive Plan goal of "preserving cultural history of Three Lakes for enjoyment and fulfillment of future generation. Motion by Kumbera and seconded to approve reflecting garden.

This item will be on the regular Town Board meeting of July 6<sup>th</sup>. **Motion carried 5:0**

**5. Reports:**

**a) Business Chain/Downtown WIFI**

Chairman Kwaterski provided a summary of the Business Chain group's cautious interest in WIFI for downtown Three Lakes to promote economic growth.

**b.) Energy Center of WI Webinar**

Chairman Kwaterski discussed the June 30<sup>th</sup> one (1) hour online presentation that both he and commissioner Sidlowski have enrolled and also offered other members that same opportunity. One of the Comprehensive Plan's Chapter 6 future goals calls for a complete energy audit on all town owned buildings.

**c.) Kitty Hawk Bike Trail**

Chairman Kwaterski discussed an upcoming walk thru of the proposed trail on Monday, June 28<sup>th</sup>. The walk will include: Chairman Kwaterski, Commissioners Sidlowski and Javenkoski, Lionel Kliss and Town Supervisor Jeff Bruss.

## **Reports Continued**

### **d.) Eco/Dev-Land Use Sub-Committee**

Chairman Kwaterski informed the Plan Commission members that the sub-committees were still working on identifying a graphical image to eventually implement in signage, gateway features, wayfinding, and advertising, etc.

### **e.) Tri-County Public Transportation**

Chairman Kwaterski stated Dick Deaver is interested in updating the Plan Commission in the near future.

## **Commissioner Cottingham/Kwaterski**

### **a.) Branham Rd. Project Update**

Ongoing issue regarding private gate on Town of Three Lakes road and town road access to adjoining property owners. Commissioner Cottingham read the unapproved minutes from the ZAC meeting of June 23<sup>rd</sup>. Motion made by Martineau and seconded to have town send a letter to have gate removed and do nothing further until all parties can come to an agreement. This item will be on the agenda for the regular Town Board meeting on July 6<sup>th</sup>. **Motion carried 5:0**

### **b.) East Big Lake Boat Landing**

Request of Verhagen & Verstegen to ask Town of Three Lakes to vacate a platted road to the East Big Lake Boat landing. Commissioner Cottingham read the unapproved minutes from the ZAC meeting of June 23<sup>rd</sup>. Motion by Sidlowski and seconded to adjourn this until a future date while pursuing more information. This item will be on the agenda for the regular Town Board meeting on July 6<sup>th</sup>.

**Motion carried 5:0**

## **Commissioner Sidlowski-O.C. Comprehensive Plan Oversight Committee Update**

Commissioner Sidlowski shared comments on the Oneida County Comprehensive Plan New Version #1-10. The County will hold additional information meetings in July, before going to a public hearing in August. September 2, 2010 is the proposed date of adoption. Once County plan is here in the town office, Sue will email Plan Commission members to let them know it is here for their review.

## **7. Starrett & Malcolm 2 Lot Subdivision**

Parcel TL 1248-6, two off-water lot subdivision request east of Big Fork Lake on Four Mile Creek Rd. Chairman Kwaterski read the unapproved minutes from the ZAC meeting of June 23<sup>rd</sup> approving this subdivision. Motion by Sidlowski and seconded by Kumbera to accept and recommend approval to the Town Board. This item will be on the agenda for the regular Town Board meeting on July 6<sup>th</sup>. **Motion carried 5:0**

## **8. Campground Road Extension Request**

Request from James and Lynette Burhop to extend Campground Road to their property at the Town of Three Lakes expense. Chairman Kwaterski read the unapproved minutes from the ZAC meeting of June 23<sup>rd</sup> recommending that a copy of the town road ordinances be sent to the Burhop's with a letter denying their request. Any town roads must be improved to town specifications at the property owner's expense. Motion by Sidlowski seconded by Kumbera to accept the recommendation and have this item on the regular Town Board meeting on July 6<sup>th</sup>. **Motion carried 5:0**

**9. Refine Land Use Definitions and Permitted Uses on Future Land Use Maps**

Chairman Kwaterski shared the developmental history of future land use definitions used in the Comprehensive Plan. Future Land Use Maps influence the future land use decisions, a guide to the future of what our citizens of Three Lakes would like the town of Three Lakes to become. Unlike Zoning which regulates the land use activities through laws. Future Land Use Map Update sub-committee member Martineau discussed properties looked at by his sub-committee and commented on how difficult it is working with the comprehensive plan land use definitions. Motion by Sidlowski and seconded to give the authority to the sub-committee to re-define headings on the land use descriptions. **Motion carried 5:0** Professional planners input to be pursued after headings are re-defined.

**10. Future Land Use Map Recommendations for Mixed Use Commercial/Industrial & Mixed Use Residential/Commercial Lands**

Chairman Kwaterski and Commissioner Martineau agreed to have plan commission secretary contact Oneida County Land Information and request a quote to overlay the current Zoning maps with the Future Land Use maps, so that the sub-committee can review future recommendations with clear definitions. **No action taken at this time**

**11. Internet/Technology Information Fair**

Thursday, July 15<sup>th</sup> from 7:00-9:00 pm. at the Reiter Center has been set. All six major broadband/cellular providers and Three Lakes School District will be attending. Event will showcase new and developing information of all broadband and cellular options and the use of technology within the school district's classrooms to citizens of Three Lakes.

**12. Set July Meeting Date**

Motion by Cottingham and seconded to approve the next meeting for July 22, 2010 at 5:30 pm. **Motion carried 5:0**

**13. Adjournment**

Motion by Sidlowski and seconded to adjourn at 8:30 pm. **Motion carried 5:0**

**Susan Harris**  
**Plan Commission Secretary**